

## Guidelines for Online Application Submission for

### Admission to RCB MS-PhD Programme 2025

- The Online Application Submission can be completed in 3 sequential steps, which is briefly described below.

#### Pre-requisites:

Before filling the online application, please ensure that the following attachment/ enclosures are available (kept ready) with you:

- Scanned Passport Size Photo of the applicant [JPEG, 50 KB] for the purpose of uploading to the online-application form. The resolution of the Photograph shall be 120\*100 pixels. Applicants are to ensure that the scanned photo is clear and easily recognizable.
- Information related to Academic Qualifications, Awards & Honors, shall be filled in the appropriate column provided.
- Eligible students are required to appear for the Graduate Aptitude Test-Biotechnology (GAT-B). Shortlisted students based on their performance in the GAT-B, shall be invited for an interview and their subsequent selection to the RCB MS-PhD Programme 2025 will be based on the performance in the interview. The interview is meant to assess the student for his/her aptitude and interest in a career in scientific research and development. Non-refundable Application fee of Rs 500/- shall be paid online as directed in the website (through e-gateway) <https://eazypay.icicibank.com>. SC/ST, PWD, EWS and Foreign students are exempted from application fee.

#### STEP 1: New User Registration

- Goto the Login page: <http://iphd.rcb.ac.in>
- New USER? Click REGISTER. Or Old users to Login.
- Enter your Name (Please enter your name as mentioned in your School Certificate/ Transfer Certificate/ Mark Sheet).  Enter your father's name (As mentioned in your School Certificate/ Mark Sheet).
- Enter your correct Date of Birth (in the format) – DD/ MM/ YYYY (no modification can be made thereafter).
- Choose your Category (social). Foreign Students may choose the option as Foreign Student.
- Enter your e-mail ID. The e-mail must be valid, functional and regularly checked by the applicant. All communications made with the centre shall be sent by using this e-mail ID only.
- Entering correct Verification Code (CAPTCHA) is essential. Applicant can change the verification code by clicking the Refresh Image.
- After successful registration, a pop up shall appear with a message that the user ID and password along with application reference number has been sent to your registered e-mail ID.

- A unique application reference number would be generated and sent to your registered email ID; please take a note of this number for future reference.
- SC/ ST, PWD, EWS and foreign students are exempted from the payment of the application fee.

#### Guidelines for Online Application Submission for Admission to MSc-PhD Program

- Students of General and OBC category would visit the link <https://eazypay.icicibank.com/> for making payment.
- Type and choose Institution name: EXECUTIVE DIRECTOR, REGIONAL CENTRE FOR BIOTECHNOLOGY RECEIPTS
- They would enter Application reference number and other basic information on this url make the payment. Please fill all the relevant and mandatory details required for the application. Make sure to fill same information as filled in the application form for registration.
- After making the payment, a transaction reference number would be generated would be sent to your registered email ID.

#### **STEP 2: Online Application Form**

- After registration, enter all details as per the format requested in the Online Application Format.
- All mandatory fields are marked with an asterisk and are to be filled by the applicant.
- In case of General, OBC and Others category students, fill transaction reference number, transaction date and amount as per the details received from payment portal <https://eazypay.icicibank.com/homePage> after making payment.

**STEP 3: Online-Submission & Acknowledgement** • Upon filling in the required information, you will be prompted to submit the application.

- At this stage you may want to review the application information entered by you. In case you are not satisfied, you may add/ delete information.
- After reviewing the application, you may submit the application.
- A copy of the filled application form would be sent on your registered e-mail ID.
- In case, copy of the application has not been received through email, applicant can download the application form by logging in to : <http://iphd.rcb.ac.in>

#### **General Guidelines**

- If the applicant does not submit his/her application form, it will be treated as incomplete. No claims shall be entertained in case of incomplete or non-submitted applications.
- Do not submit more than ONE Application.

- Duplicate applications will not be considered; one can view the status of the application by entering the Application Reference Number.
- Upon submission of the application, you will receive an auto generated mail, as acknowledgement to your submission. In case auto response is not generated, you may respond to: [rcbadmissions@rcb.res.in](mailto:rcbadmissions@rcb.res.in)
- The last date for submitting the application for admission to RCB for Indian students and for Foreign students is 30 April 2025.

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For any query please contact [rcbadmissions@rcb.res.in](mailto:rcbadmissions@rcb.res.in) or +911292848800